

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



CONTRACTS AND PROCUREMENT ADMINISTRATION

**DETERMINATION AND FINDINGS FOR
A SOLE SOURCE CONTRACT**

CONTRACT NO.: DCRL-2014-C-0008

CAPTION: Maryland Home Study Services

PROPOSED CONTRACTOR: Adoptions Together, Inc.

PROGRAM AGENCY: Child and Family Services Agency

FINDINGS

1. AUTHORIZATION:

D.C. Official Code § 2-354.04, 27 DCMR 1304 and 1702

2. MINIMUM NEED:

The Government of the District of Columbia, Child and Family Services Agency (CFSA), is seeking a contractor to provide foster/adoptive home studies and regulatory reviews for traditional and/or kinship families in the State of Maryland. The period of performance shall be February 1, 2014 through June 30, 2014 for a period of five (5) months to ensure uninterrupted service delivery to the youth and families awaiting for court decisions on pre-adoptive proceedings.

This Determination and Findings (D&F) is to update the previous D&F submitted on September 19, 2013. This D & F shall extended the contract date and will be at no cost.

3. ESTIMATED REASONABLE PRICE:

\$0.00 (No Cost)

4. FACTORS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:

The proposed contractor is the only entity capable of meeting the District's minimum need during the proposed period of performance.

A. The Child and Family Services Agency, as part of the ongoing *LaShawn A v. Gray* federal litigation, is required to provide services that will enable CFSA youth to successfully transition out of the child welfare system.

- B. The proposed contractor is to continue to monitor approximately 9 current homes with children in several stages of reaching permanency before/by June 2014, therefore awarding this contract will ensure uninterrupted service, delivery and continued stabilization of the youth placed in these homes to achieve permanency.

CERTIFICATION BY AGENCY HEAD:

I hereby certify that the above findings are true, correct and complete.

Date

Agency Director
Brenda Donald

CERTIFICATION BY CONTRACTING OFFICER

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published in accordance with 27 DCMR 1304.

Date

Tara Sigamoni
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 402 of the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.02). I further find that the contractor listed above is the only sole source that can meet the District's minimum needs. Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

Tara Sigamoni
Chief Contracting Officer